



# Information for applicants

## About the School

King's Ely can trace its origins from at least 970AD, making it one of the oldest schools in Europe. Originally a monastic foundation and then a grammar school by Royal Charter, today it is a thriving independent day and boarding school for around 1000 boys and girls aged from 2-18, offering a broad range of GCSEs and A Levels and from which almost all pupils go on to good universities in the UK and abroad. Most students are day pupils from Ely, Cambridge and the surrounding area, and there are also about 200 boarders with over 40 nationalities represented overall.

The school is subdivided into three sections: King's Ely Senior (age 13-18) and King's Ely Junior (age 7-13), which occupy adjacent campuses and shared facilities, and King's Ely Acremont and Nursery (ages 2-6) which have their own self-contained campus about 400m from the main site.

The main campus extends to around 70 acres in total and comprises several historic buildings adjacent to Ely Cathedral as well as more recent, purpose-built facilities spanning the thirteenth to the twenty-first centuries, and almost 40 acres of playing fields.

King's prides itself on being an academic school but not an academic hothouse. There is a great emphasis on personal development through an extensive co-curriculum of sporting, creative and performing arts and service opportunities as well as through building positive relationships with others in a tight-knit but outward-facing community. The safety, wellbeing and pastoral care of the whole community is central in what is a happy and purposeful school where our diversity and breadth of talent and ability is valued and nurtured.

King's Ely also plays a key role in the local community. The school is one of Ely's largest employers and also educates the boy and girl choristers of Ely Cathedral. King's is also a proud founder member of the Cambridgeshire Educational Partnership, which numbers twelve local schools working together to improve educational attainment, especially for disadvantaged children. The school also offers a number of bursaries to enable pupils from all walks of life to benefit from the education it offers.

King's Ely is a registered charity administered by a Board of Governors. The Principal is a member of HMC, and the school is also affiliated to the Society of Heads, IAPS, the Boarding Schools' Association and the Choir Schools' Association.



# Graduate Sports Assistant

## Job description

The successful candidate will assist with the teaching of both PE and Games, working with PE staff, sports coaches and other staff across the curriculum, from Reception to Year 13. The applicant should be able to coach at a high level in at least two of the following sports: Hockey, Netball, Athletics or Cricket. This would represent an outstanding opportunity for an individual looking to gain experience before following a career in teaching or sports coaching.

The successful candidate will be responsible for:

- Coaching and officiating teams as appropriate, including attending fixtures during weekdays and at weekends
- Team teaching and assisting experienced subject teachers in classroom situations
- Teaching small groups in specialized topic areas
- Running or assisting with Co-Curricular activities as appropriate
- Supporting PE lessons from the ages of 5-18
- Supporting Sport Scholarship provision
- Undertaking cover duties and specific duties as required within a Boarding House

## Person specification

- Coaching and performing experience in Rugby, Hockey, Football, Netball, Athletics or Cricket at either a club, school or higher level
- Experience of Fitness and Conditioning would be advantageous
- High expectations of pupils
- Strong inter-personal and communication skills
- The ability to demonstrate initiative and integrity
- The ability to inspire pupils to take part in sport and to work as a part of a team
- The highest possible standards of turn-out and conduct, and will expect this of others

## Further information

This is a residential post. From late August 2022 until mid-July 2023, accommodation will be provided. All bills and term time meals, which are taken in The Monastic Barn with the boarding community, will be provided for resident assistants at King's Ely. Items of branded games clothing will be provided for staff working within the Sports Department.

If you would like to discuss the role further, please contact Henning Kaaber, Director of Sport ([HenningKaaber@kingsely.org](mailto:HenningKaaber@kingsely.org)).



## Terms and Conditions

King's Ely has its own, generous salary scale. The salary for the role will be commensurate with experience and will recognise the responsibility this post entails.

- Members of staff are entitled to educate their own children in any of the three parts of the school. There is a staff discount for children's fees from Reception Year onwards; the total staff discount value for school fees is 50% for full-time staff, reduced pro-rata for part-time staff, subject to an overall school fees remission limit of 50% of their gross salary. All extra items are to be paid in addition.
- The school offers a private healthcare insurance scheme, which staff may opt to join shortly after the start of each academic year (the policy year starts on 1 November each year). The scheme can only be joined at the start of the policy year, not part-way through the year. P11D/HMRC BIK applies.
- King's Ely offers a comprehensive programme of CPD and is committed to developing the skills of our teachers.
- Members of staff are entitled to 10% discount on all King's Ely school uniform ordered for their own children from Schoolblazer.
- School lunch provided when at work over lunch time.
- A cycle to work scheme available (administered by Evans Cycles).
- Use of school gym facilities (during specific times) and use of the school swimming pool at specific times (during summer)
- Free on-site parking (limited)

## How to apply

- All sections of the form should be completed as fully as possible.
- You may support your completed application form with a CV, however this is not a requirement. On the CV, you may include a third referee.
- Please accompany your application form with a covering letter explaining your reasons for applying for this position. Please also give details of how your skills, qualities and experience meet the requirements of the job description and/or person specification.
- King's Ely is an equal opportunities employer and all applications are welcomed, particularly those from underrepresented groups.
- King's Ely is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure & Barring Service.
- If you are selected for interview, you will need to provide proof of identity, birth certificate, documentation confirming your National Insurance Number or your right to work in the United Kingdom and certification of qualifications.
- Please email your completed application to [recruitment@kingsely.org](mailto:recruitment@kingsely.org).