



Disability Policy and Accessibility Plan

Whole school	WEBSITE
Statutory?	Yes
Reviewed	April 2020
Next review	April 2023
Duration of Policy – April 2020 to April 2023	

INTRODUCTION

King's Ely maintains a culture of anti-discrimination towards disabled people and, wherever possible, we aim to meet the needs of staff and pupils who have disabilities. To this end, King's Ely is open to applications from any prospective pupil with a physical and/or mental impairment. Additionally, the school fulfils its duty to prepare written three-year accessibility plans, commencing in April 2003, with the aim of increasing the accessibility of the school's curriculum; improving access to information for our staff, pupils and prospective pupils; and, where possible, improving the physical environment of the school in order to increase the extent to which disabled pupils are able to take advantage of the education and associated services offered by King's Ely. The Admissions Policy, Recruitment Policy, Equal Opportunity and Diversity Policy, Additional Learning Needs and Special Educational Needs Policy and Social Respect (Anti-Bullying) Policy & Strategy are also kept under review in line with the Equality Act 2010.

AIMS

- To provide all possible opportunities to staff and pupils (both prospective and current) who have a disability.
- To ensure compliance with the Equality Act 2010.

DISABILITY

A disability is a '*physical or mental impairment which has a substantial and long-term adverse effect on the ability to perform normal day-to-day activities*' (Equality Act 2010).

By way of further explanation:

- Physical disability includes medical conditions for which a person needs to use a wheelchair, such as cerebral palsy or brittle bones;
- A mental impairment is a recognised mental illness which has been diagnosed, a severe learning difficulty or a psychiatric illness;
- 'Long-term' means a period of 12 months or longer;
- An 'adverse effect on day-to-day activity' means having a 'significant and material' effect on the following: mobility; manual dexterity; physical co-ordination; continence; ability to lift/carry everyday objects; speech; hearing or eyesight; memory or ability to concentrate, learn or understand;
- Other conditions which may amount to a disability include: severe disfigurements, scarring conditions and birthmarks; progressive conditions which will result in a substantial long-term adverse effect on day-to-day activity; a controlled impairment (i.e. a person with a prosthesis, or a person with drug-controlled epilepsy or diabetes; a history of impairment (i.e. a person with a previous mental illness);

- The following people are deemed to meet the definition of disability without having to show that they have an impairment that has (or is likely to have) a substantial, adverse, long-term effect on the ability to carry out normal day-to-day activities:
 - A person who has cancer, HIV infection or multiple sclerosis;
 - A person who is certified as blind or partially sighted by a consultant ophthalmologist or is registered as such with a local authority.
- Certain conditions are not to be regarded as impairments for the purposes of the Equality Act. These are:
 - Addiction to, or dependency on, alcohol, nicotine, or any other substance (other than in consequence of the substance being medically prescribed);
 - The condition known as seasonal allergic rhinitis (e.g. hayfever), except where it aggravates the effect of another condition;
 - Tendency to set fires; to steal; to physical or sexual abuse of other persons;
 - Exhibitionism;
 - Voyeurism;
 - Disfigurements which consist of a tattoo, non-medical body piercing, or something attached through such piercing, are to be treated as not having a substantial adverse effect on the person's ability to carry out normal day-to-day activities.
- A person with an excluded condition may nevertheless be protected as a disabled person if he or she has an accompanying impairment which meets the requirements of the definition. For example, a person who is addicted to a substance such as alcohol may also have depression, or a physical impairment such as liver damage, arising from the alcohol addiction.

DISCRIMINATION

King's Ely will not treat a current, prospective or former pupil or member of staff less favourably on the grounds of disability:

- in the arrangements for determining admission or employment procedures;
- in the provision of education and associated services;
- by excluding a person on the grounds of their disability;
- by treating a disabled person less favourably because of something that arises because of their disability;
- by harassing a person with a disability;
- by victimising a person because they have initiated or been involved in a 'protected act' such as bringing disability discrimination proceedings;
- by failing to take reasonable steps to ensure that disabled persons are not placed at a substantial disadvantage in comparison with non-disabled persons.
- by failing to provide an auxiliary aid or service for a disabled person when it would be reasonable to do so and where such an aid or service would alleviate any substantial disadvantage faced by the disabled person in comparison to non-disabled persons.

PUPIL ADMISSION

Admission to King's Ely depends upon a prospective pupil meeting the criteria required to maintain and, if possible, to improve, the educational and general standards of all pupils, commensurate with the ethos to which the school aspires. The School must also feel reasonably sure that it will be able to educate and develop the prospective pupil to the best of his or her potential and in line with the general standards achieved by the pupil's peers, so that there is every chance that the pupil will have a complete, happy and successful school career and emerge a confident, well-educated and well-rounded adult with a good prospect of a satisfying life. These criteria must continue to be met throughout the pupil's time at the School.

The School's policy is to apply these criteria to all pupils and potential pupils regardless of any disability, subject to its obligation under the Equality Act 2010 to make reasonable adjustments not to put any disabled pupil (current or prospective) at a substantial disadvantage compared to any pupil who is not disabled. This obligation also includes making reasonable adjustments by way of providing auxiliary aids and services in order to alleviate any substantial disadvantage that a disabled pupil may face in comparison to a non-disabled pupil. Treating every child as an individual is important to us, and we welcome pupils with physical disabilities if they can cope with the school site.

The School asks parents to complete a Registration Form including details of a prospective pupil at the time of application. In assessing any pupil or prospective pupil the school may take such advice and require such assessments as it regards as appropriate with which to make an assessment of the adjustments that would be needed in order to provide adequately for the pupil's physical and educational needs. Subject to this, the school will be sensitive to any requests for confidentiality.

All applications will be considered on the basis that reasonable adjustments (including the provision of auxiliary aids and services) have been made by the School in order to cater for the pupil's disability (*please see below*). King's Ely will not offer a place if the school will not be able to provide adequately for the pupil's physical and educational needs after reasonable adjustments have been made. Whether or not it is appropriate to levy any further fees for additional support for individual pupils will be considered on a case-by-case basis, based on what is reasonable.

Education and Associated services

King's Ely has an on-going duty to make reasonable adjustments in respect of the education and associated services provided. 'Education and Associated Services' is a broad expression that covers all aspects of School life including:

- the curriculum;
- classroom organisation and timetabling;
- access to school facilities;
- school sports;
- school policies;

- breaks and lunchtimes; the serving of meals;
- assessment and examination arrangements;
- school discipline and sanctions;
- exclusion procedures;
- school clubs, trips and activities;
- preparation of pupils for the next phase of education;
- pastoral care.

Reasonable adjustments for pupils

King's Ely is fully aware of the legal requirement to make 'reasonable adjustments' to ensure that disabled students aren't discriminated against. Making reasonable adjustments could include:

- changes to practices or procedures;
- changes to physical features;
- changes to how learners are assessed;
- providing additional support and aids¹.

Schools are not expected to change their premises, but they are expected to make long-term plans for improving access to their buildings (*please see Appendix 1; Accessibility Plan*).

SCHOOL ENVIRONMENT

One of the obvious problems which King's Ely has (in common with many other schools) is its layout. This covers a wide campus and consists of many separate and some historic and listed buildings of several stories and without lifts, which have grown up since the school was founded. Another is the system, again common to many schools, of having fixed classrooms for many subjects, based on the valid grounds of having all the facilities for one subject in one place. This requires pupils to go from classroom to classroom, often up steps or stairs in buildings without lifts. The boarding facilities pose similar problems. The school's Accessibility Plan (*Appendix 1*) shows the ways in which we plan, within the physical limits of the site, to make our buildings progressively more accessible to disabled pupils, parents, staff and visitors. We also note that, in the case of any staff or pupils with disabilities, a 'buddy system' may be put in place to ensure that there is a designated person to support and guide the disabled person during emergency procedures such as a fire evacuation or intruder alert.

MANAGEMENT OF THE POLICY

The School's Disability Policy is currently overseen by the Senior Leadership Team whilst the ensuing responsibilities are delegated to the Health and Safety Committee. These responsibilities are:

- to review annually any policies, procedures and facilities that are likely to affect staff, prospective staff, pupils and prospective pupils who are disabled;
- to make recommendations with a view to improving the accessibility of education in its many aspects to pupils or prospective pupils with disabilities by means of reasonable adjustments;
- to review annually and maintain the school's Accessibility Plan.

FURTHER INFORMATION

Braille translations of contracts and agreements will be provided for those registered as having sight impairments on request.

We hope that you and your child do not have any complaints about the operation of our Disability Policy; but copies of the school's complaints procedure are available on our website or upon request.

Appendix 1 KING'S ELY ACCESSIBILITY PLAN

	TARGETS	STRATEGIES	TIMEFRAME	OUTCOME: Annual Review as part of Dev Planning Process
CURRICULUM ACCESS	<p>To raise awareness of ALL staff.</p> <p>To provide ALL staff with information about specific disabilities and suggested strategies for effective learning.</p>	<p>Amend policies and procedures as required.</p> <p>INSET programme – specific and as required.</p> <ul style="list-style-type: none"> ➤ Teaching children with Asperger's ➤ Practical Strategies for challenging the most able pupils in a mixed ability classroom ➤ Supporting ESOL and less able students with reading in the mainstream ➤ Differentiation: the teacher's role in addressing the needs of pupils with learning difficulties within the classroom (<i>nursery to Year 3 inclusive</i>) ➤ Identifying Learning Needs in the Classroom ➤ Overcoming Barriers to Learning Finding your way around an EP Report – how to use EP recommendations to meet individual needs ➤ The iPad saved my Life – tales from a student on how technology helped him change his whole way of working ➤ Teaching EAL (English as an additional language) students: some practical approaches ➤ Using Mind Mapping software - Learn how mind mapping software has a variety of uses in the classroom, from introducing topics, to revision and essay planning. ➤ Developing Confident Learners - (particularly in lower sets) This session will include personalised learning and learning styles. ➤ pictures and diagrams to back up what had been said – for visual learners; number lines; mindmaps etc. ➤ reading out loud texts that you want a class to read, for slower 	Continuing	<p>To be reviewed annually in January.</p> <p>All completed</p>

	<p>To facilitate greater use of any appropriate Technology as an aid to learning. To develop INTRANET facilities to enable pupils to access lesson notes/plans/alternative/additional tasks.</p>	<p>readers and those with processing difficulties</p> <ul style="list-style-type: none"> ➤ for those who are partially sighted, provision of enlarged scripts, braille or audio assistance as appropriate. ➤ allowing students to talk about what they were learning for those that need to verbalise information ➤ allowing students to use technology to help students with handwriting difficulties/ organisation difficulties ➤ allowing thinking time when asking questions so that those with processing difficulties have a chance to think through oral questions ➤ allowing extra time for exams and tests for students that would need it due to learning difficulties ➤ Dragon dictate available in school for pupils and staff to use, if they have difficulties handwriting <p>ICT Dept to develop system and explore possibilities with depts.</p>	<p>By September 2018</p>	<p>All Completed</p>
<p>PHYSICAL ENVIRONMENT</p>	<p>To provide an adjustable table and chair for pupils with physical disability, as required. To provide window blinds in all classrooms. To add diffusers to all</p>	<p>Available at short notice Adjustable height furniture purchased and installed in Food Tec for use across the school when required</p> <p>Inclusion in general school refurbishment programme.</p>	<p>As required</p> <p>Complete</p> <p>Complete</p>	<p>Annual review of all buildings. Frequent assessment of needs of individual members of the community. Needs to be met in a timely manner whenever possible.</p>

	<p>fluorescent tubes. To provide consistently non-slip exterior pathways.</p> <p>To provide handrails in areas where they are deemed to enhance safety.</p> <p>To provide visual fire alarms and tactile signs throughout the school and boarding facilities as appropriate.</p>	<p>Inclusion in general school refurbishment programme.</p> <p>Inclusion in general school refurbishment programme. As paths re-laid & within listed building constraints.</p> <p>Completed where required, however this needs to be reviewed as part of any RA should further needs arise.</p> <p>Inclusion in general school refurbishment programme</p>	<p>Complete</p> <p>Complete</p>	
PHYSICAL ACCESS	<p>Where possible, to provide wheelchair access to all ground floor teaching accommodation in KEJ and KES.</p> <p>To provide disabled toilet facilities in KES & Medical Centre.</p> <p>To improve external</p>	<p>In planning accessibility to our site, account must be taken of the number of Grade 1 listed buildings we inhabit.</p> <p>Every effort will be made to timetable lessons in parts of the school that allow disabled access for children with physical disabilities as appropriate.</p> <p>Construction of ramps. Adjustment of door frames as necessary. Provision of signs. Locations identified and installation undertaken.</p> <p>See Appendix 1 for detailed information.</p>	<p>Complete</p> <p>Complete</p> <p>Summer 2017</p> <p>New medical centre planned for 2018 (as part of the MasterPlan)</p>	<p>Completed within limitations of nature and status of buildings</p> <p>Disabled toilets newly installed in 2015 in the Hayward Theatre; Monastic Barn; Old Palace</p>

	<p>lighting to pathways and buildings.</p> <p>To remove lips on doorways and provide easy to open doors.</p> <p>Priority parking space to be available for disabled parking.</p>			
INFORMATION	<p>To ensure all pupils have Prep recorded and/or provision of written guidelines of Prep task requirements.</p> <p>To raise awareness of how information for effective learning is presented to pupils in handouts, worksheets, textbooks.</p>	<p>Subject teacher responsibility; regular monitoring by tutor.</p> <p>Departmental audits of worksheets, handouts, textbooks.</p> <p>LS links to support Depts.' revision of worksheets and handouts as necessary.</p> <p>Purchase of alternative texts as required.</p>	Immediate effect	<p>Continuing</p> <p>Annual review and revision when necessary</p> <p>Annual revision with termly updates</p>
PROVISION OF FOOD AND DRINK	<p>To ensure that any pupils with disabilities are provided with the appropriate assistance to eat, in a manner which promotes dignity and choice?</p>	<p>Assistance with choosing and consuming food.</p>	If and when required	Continuing

TO BE INCORPORATED INTO DEPARTMENTAL AND WHOLE SCHOOL DEVELOPMENT PLANNING

Appendix 2: KING'S ELY ACCESSIBILITY PLAN – Physical

Building	Accessibility Area	Accessibility	Accessibility Shortfall	Rectification Measures	Target Date	Approx. Cost	Who responsible	Remarks
WHOLE SCHOOL								
Senior Academic Offices and Hereward Hall	Parking:	Designated parking in place		N/A	N/A			Hereward Hall dating 1883 it is a listed building and therefore changes to the outer shell are difficult. There are many steep steps into this building and the use of ramps impracticable
	Entrance:	Not suitable for wheelchair due to steps	Stone steps into listed building	Meetings to be held in accessible places when necessary.	In place			
	Toilets:		Not available	To be provided near separate meeting room.	In place			
	Reception:		Stone steps	Use main	In place			

Building	Accessibility Area	Accessibility	Accessibility Shortfall	Rectification Measures	Target Date	Approx. Cost	Who responsible	Remarks
			into listed building	Reception				
	Access Upper Floors:		Stone steps into listed building	None available	NA			
	Miscellaneous :	Difficult for wheelchair access no lift possible due to listed status and space restraints.	5 storey building including basement and loft rooms	None available	NA			
Hayward Theatre & Music School	Parking:	Designate parking place close to entrance of building. Currently loose stone surface	Preferred hard standing	Tarmac Space by Sheds, ensure level surface	Summer 2020/21	£1500	MH	Tarmac area would be preferred.
	Entrance:	Flat area, wide entrance, good lightning,	Entry from Silver St site not possible due to Steps, difficult to	N/A				

Building	Accessibility Area	Accessibility	Accessibility Shortfall	Rectification Measures	Target Date	Approx. Cost	Who responsible	Remarks
		Access from the Gallery or Church lane good. Both buildings easily accessible to wheelchairs	install ramp					
	Toilets:	2 x Designated disabled toilet	Wheelchair access to toilets either in front foyer or through recital Hall	N/A	Completed Michaelmas 2015	£14000	MH	Easily accessible toilets
	Reception:	Access through Recital Hall or paved area		N/A				Access needs to be planned for events that may have wheelchair users due to security
	Access Upper Floors:	None	Not suitable to wheelchairs	Not possible to fit lift as significant expense and space constraints				Not planned

Building	Accessibility Area	Accessibility	Accessibility Shortfall	Rectification Measures	Target Date	Approx. Cost	Who responsible	Remarks
Sports Hall and courts area	Parking:	Designated parking place with signage near sports hall	Gravel area not ideal for wheelchair users, space not white lined so risk of other vehicles parking to close to bay preventing easy access. Planned sports hall development will include better parking, but it is currently suitable	Tarmac area	Planned as part of sports Masterplan	?	MH	Area has lots of different levels so careful thought needs to be given to the access to all areas for disabled pupils, staff and visitors.
	Sports Hall Entrance:	Ramped	Hard surface ramp but from gravel As Above		As Above			
	Toilets:	One designated disabled toilet		None	Complete			
	Sports Hall	Good access	None		Complete			

Building	Accessibility Area	Accessibility	Accessibility Shortfall	Rectification Measures	Target Date	Approx. Cost	Who responsible	Remarks
	and Changing	all on one level.						
	Access Upper Floors:	None	Not suitable to wheelchairs					Not planned
	Miscellaneous :		Fire escapes exit onto narrow walkways one onto grass area As Above	Add additional pathway	Summer Michaelmas 2020/21			
Sports Facilities and Swimming Pool	Parking:	Designated parking place at sports hall or KEJ with clear signage	No mechanical lift into pool Sports development will include covered pool which will meet regulations	None	TBC		MH	Part of Masterplan sports development
	Entrance:	Ramped or step entrance		None				
	Toilets and changing:	Available in Sports Hall						
Monastic Barn Dining Hall	Parking:	Available but not marked	Not marked	Marking not appropriate in historic area.				Prior communication with Catering Manager to

Building	Accessibility Area	Accessibility	Accessibility Shortfall	Rectification Measures	Target Date	Approx. Cost	Who responsible	Remarks
								ensure space is clear
	Entrance:		Flush entrance	N/A				
	Toilets:		Disabled toilet provided		Completed Summer 15	£4000	MH	Easy access on ground floor
	Reception:		Fully accessible in the Lower Hall.					
	Access Upper Floors:	Chair Lift provided		N/A	Completed	£3,500	MH	
	Miscellaneous :	Guide dogs welcome, staffs assists with tray carrying and seating.		N/A	N/A			
Technology Block	Parking:	Designated parking with Signage in place at KEJ		N/A	Completed	£400	MH	
	Entrance:	Flush floors in entrance slightly ramped area	No access to upper floors for wheelchairs	None				
	Toilets:			One designated	Completed	£2000	NC	

Building	Accessibility Area	Accessibility	Accessibility Shortfall	Rectification Measures	Target Date	Approx. Cost	Who responsible	Remarks
				disabled toilet				
	Access Upper Floors:		Not suitable to wheelchairs	May be possible to fit lift but at significant expense	Not planned at this stage			No space for lift to go without causing significant loss of classroom area.
Main Reception area.	Parking:	Designated parking place with signage near Medical centre			Completed	£200	MH	
	Entrance:	Single storey ground level entry via common room	Some door sills Entry via common room possible	Door seals to be removed	TBC, part of masterplan	£8000	MH	New entrance lobby to be added and new doors
	Toilets:	Toilets available	Not Suitable for Wheelchair use	Widen one toilet	During refurb, as above TBC	£12,000	MH	May be possible during a planned refurb but not otherwise.
	Reception:	Easily accessible including lower desk section						
	Access Upper Floors:	N/A						

Building	Accessibility Area	Accessibility	Accessibility Shortfall	Rectification Measures	Target Date	Approx. Cost	Who responsible	Remarks
	Miscellaneous :	General movement for wheelchairs is good						
Medical Centre	Parking:	Designated parking in place			Complete	£200	MH	
	Entrance:		Stepped entrance	Provide access by centrally held mini ramp.	Complete	£80	MH	
	Toilets:		Ground floor toilet available.	To be adapted	During next refurbishment	£2000	MH	Will be incorporated into new medical centre (planned as part of Masterplan)
	Reception:		Accessible		N/A			
	Access Upper Floors:		Not suitable to wheelchairs.	Not possible to fit stair lifts due to space constraints	2018 (as part of Masterplan)			
Boarding	Parking:		Available but	No plans to	Completed			

Building	Accessibility Area	Accessibility	Accessibility Shortfall	Rectification Measures	Target Date	Approx. Cost	Who responsible	Remarks
Houses			not marked	provide designated places because of historical context of buildings and limited spaces available. Signage can be provided at short notice if required				
	Entrance:		Choir House, Priory, Etheldreda and Wendreda enable wheelchair access to entrance and common room. All others (Hill, School, and Hereward Hall) have stepped		Completed			Provide access by centrally held mini ramp.

Building	Accessibility Area	Accessibility	Accessibility Shortfall	Rectification Measures	Target Date	Approx. Cost	Who responsible	Remarks
			access.					
	Toilets:		Full disabled facilities available in the Old Palace including disabled bedroom which includes toilet and bathroom facilities, lift, evacuation chairs and emergency call points. PEEP required.		Completed			
	Access Upper Floors:		Most boarding houses not suitable to wheelchairs. OP room to be used	Could be possible to fit stair lifts but only to provide limited access at significant expense, this could affect access and				Not planned

Building	Accessibility Area	Accessibility	Accessibility Shortfall	Rectification Measures	Target Date	Approx. Cost	Who responsible	Remarks
				egress of others. due to nature of buildings				
KING'S ELY JUNIOR	Parking:		3 x Designated spaces with Signage		Complete	£300	MH	
	Entrance:		Flush entrance VIA Glazed Link	N/A	Complete			
	Reception:		Secretaries' Office accessible, lowered section on reception desk	N/A	Complete			
	Access Upper Floors:		Passenger lift in place, access by ramped corridor to main school	N/A	Complete	£5000	NC	
KING'S ELY SENIOR								
Classrooms & Day Houses	Parking:		Parking facilities provided in		Complete			

Building	Accessibility Area	Accessibility	Accessibility Shortfall	Rectification Measures	Target Date	Approx. Cost	Who responsible	Remarks
			shared visitors car park.					
	Entrance:		All classrooms have stepped/threshold entrance except CH9	Provide access by centrally held mini ramp. OP classrooms accessible by lift	Complete			
	Toilets:		Ground floor toilets available in Old Hereward or in centrally provided facility.	Old Hereward toilet to be adapted,	Completed			
	Access Upper Floors:		Not suitable to wheelchairs.	Not possible to fit stair lifts Significant expense which would affect access and egress of others. due to nature of buildings				Not planned
Art School	Parking:		No designated	Install	Easter 2017	£100	MH	

Building	Accessibility Area	Accessibility	Accessibility Shortfall	Rectification Measures	Target Date	Approx. Cost	Who responsible	Remarks
			bay	designated bay with clear signage				
	Entrance:	Flat area suitable for wheelchair access						
	Toilets:	Disabled toilets available		N/A	Completed			
	Reception:	Lift to upper floor		N/A	Completed			
	Access Upper Floors:	Lift available.		N/A	Completed			
	Miscellaneous :	Good all-round access meets current regs		N/A	Completed			
Porta Library	Parking:		Available but not marked, could be added at short notice if required	Marking not appropriate in historic area.	Completed			Available at short notice
	Entrance:		Impractical via stone spiral turreted staircase.	N/A				Listed building

Building	Accessibility Area	Accessibility	Accessibility Shortfall	Rectification Measures	Target Date	Approx. Cost	Who responsible	Remarks
	Toilets:		Available but not suitable for wheelchair use,	Use Monastic Barn Toilets completed in 2015				Listed building
	Reception:		N./A					
	Access Upper Floors:		N/A					
	Miscellaneous :		Listed building prohibiting any future development					
Learning Support	Parking:		Parking facilities provided in shared visitors car park.	N/A				
	Entrance:	Alternative entrance available	Stepped entrance limits wheelchair access, alternative level entrance could be used if required (currently closed for	Alternative entrance	Completed			

Building	Accessibility Area	Accessibility	Accessibility Shortfall	Rectification Measures	Target Date	Approx. Cost	Who responsible	Remarks
			added security)					
	Toilets:		Ground floor toilets provided suitable for wheelchair access	Use Hayward Theatre.	Completed			
	Reception:		Tight for wheelchair access but possible if required		Completed			
	Access Upper Floors:		Very restricted access via dog-legged stairs	classrooms provided downstairs instead	Completed			
	Miscellaneous :							
KING'S ELY ACREMONT	Parking:	Designated space with signage	Gravel car park	Tarmac	Summer 2018 (depending on development plan)			Ramp provided
	Entrance:		Small Stepped entrance	Provide access by centrally held	Completed			Ramp provided

Building	Accessibility Area	Accessibility	Accessibility Shortfall	Rectification Measures	Target Date	Approx. Cost	Who responsible	Remarks
				mini ramp.				
	Toilets:		Ground floor toilets available but not suitable for wheelchair access.					Date not planned, but will be included in any future refurbishment program
	Reception:		Accessible	Door Intercom system used	Completed			
	Access Upper Floors:		Not suitable to wheelchairs.	Could be possible to fit stair lifts but only to provide limited access at significant expense this could affect access and egress of others. due to nature of buildings				Not planned
	Miscellaneous		General access to the nursery area difficult as	Ramp could be used for main hall if required at	Completed			

Building	Accessibility Area	Accessibility	Accessibility Shortfall	Rectification Measures	Target Date	Approx. Cost	Who responsible	Remarks
			raised levels and small passageways due to listed status very difficult to adjust	short notice which has been used in the past. PEEP in place				
Old Bishops Palace	Main Reception	Flat area from front car park only	Steps to rear	None, disabled ramp to side of building but access from front good	Completed			
	Ground floor areas	All areas ramped and accessible			Completed			
	First Floor	Accessible by main lift, Chair lift into sixth form shared office/Long Gallery area Evacuation chairs provided.	IT suite has steep stairs down into it, Towers have stairs therefore no access to Mezzanine rooms	None due to listed status	Completed			
	Refuge points	Provided on all floors in historical			Completed			

Building	Accessibility Area	Accessibility	Accessibility Shortfall	Rectification Measures	Target Date	Approx. Cost	Who responsible	Remarks
		section						
	Top Floor	Accessible by main lift, Disabled bedroom with wet room provided, PEEP required			Completed			
Car Parking		No step into building from front car park Rear car park ramped to building entry by sixth form door handrails added	No designated space	Introduce space to front courtyard when required.	Completed ed			As required